



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2018-19/4

Date: 20<sup>th</sup> April 2019

To  
Chairman, IQAC  
CMR College of Engineering & Technology,  
Medchal, Hyderabad.

**Sub:** Permission to conduct IQAC Meeting in CMRCET-Reg.

**Ref:** Office Order No. CMRCET/PRIN/IQAC/2018-19, dated: 28<sup>th</sup> May 2018.

Sir,


With reference to the subject cited above, IQAC Meeting is proposed to conduct on 26/04/2019 at 02:00 PM to discuss on the following agenda points. Hence, I request you to please approve the same.

**Agenda:**

1. Review of previous strategic perspective plan and implementation
2. Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
3. To take the Performance Appraisals of Teaching and Non-Teaching Members
4. Preparation of annual report and conduct of Academic Administrative Audit
5. Status of Internships for pre-final year students
6. Status of Placement for pre-final year students and higher education
7. Output of Research and Consultancy Activities
8. Action Taken Report on previous meeting agenda points
9. Any other matter with the permission of the chair.

Thanking you,

Yours faithfully,

  
Prof. G. Devadasu  
Coordinator, IQAC



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2018-19/CIR-4

Date: 23<sup>rd</sup> April 2019

## CIRCULAR

It is hereby informed to all the members of the IQAC to attend the IQAC Meeting scheduled on 26/04/2019 at 02:00 PM in IQAC Cell. The following is the Agenda.

### Agenda:

1. Review of previous strategic perspective plan and implementation
2. Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
3. To take the Performance Appraisals of Teaching and Non-Teaching Members
4. Preparation of annual report and conduct of Academic Administrative Audit
5. Status of Internships for pre-final year students
6. Status of Placement for pre-final year students and higher education
7. Output of Research and Consultancy Activities
8. Action Taken Report on previous meeting agenda points
9. Any other matter with the permission of the chair.

  
Coordinator, IQAC

  
Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer
8. Physical Director



CMRCET/IQAC/AY2018-19/Minutes-4

Date: 28<sup>th</sup> April 2019

## MINUTES OF MEETING OF IQAC FOR AY: 2018-19

<b>Meeting Circular/Reference:</b>	CMRCET/IQAC/AY2018-19/CIR-4, Dated: 23 <sup>rd</sup> April 2019
<b>Date of the Meeting:</b>	26 <sup>th</sup> April 2019
<b>Time:</b>	02:00PM-04:00PM
<b>Venue:</b>	IQAC Cell

### The following were present:

S. No.	Role	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
3	Chairman	Major Dr. V.A. Narayana	Principal
4	Member Teacher	Dr. M. Sudhakar	Dean (P&D)
5	Member Teacher	Dr. B. Lokeshwar Rao	Dean (Academics)
6	Member Teacher	Dr. K. Srinivasa Rao	Controller of Examinations
7	Member Teacher	Dr. K. Vijaya Kumar	HOD (CSE)
8	Member Teacher	Dr. A. Kotishwar	HOD (MBA)
9	Member Teacher	Dr. P. Ravi Kumar	HOD (ME)
10	Member Teacher	Dr. M. Suresh	Head (R&D)
11	Member Teacher	Mr. P. Raveendrababu	Associate Professor (ECE)
12	Member Admin	Mr. V. Srinivas	Accounts Officer
13	Member Admin	Mr. A. Kiran Kumar	Administrative Officer
14	Member Teacher	Mrs. S. Fatima Mary	Women Faculty
15	Member Alumni	Mr. M. Vedachary	Nominee
16	Member Industry	Mr. T. Brahmananda Reddy	Nominee
17	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee
18	Member Local Community	Mr. Subba Reddy	Nominee
19	Member Student	Mr. T. Dhanunjai Kumar (16H51A0246)	Nominee
20	Member Student	Ms. P. Hemalatha (16H51A0447)	Nominee
21	Coordinator	Prof. G. Devadasu	HOD (EEE)

### Members Absent:

S. No.	Role	Name	Designation
1	Member Teacher	Dr. M. S. R. Murthy	Dean (R&D)
2	Member Alumni	Mr. Sai Pawan	Nominee
3	Member Industry	Mr. I. Arun Kumar	Nominee

### Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The following points were discussed in the meeting.



- Item 1:** Review of previous strategic perspective plan and implementation  
**Resolution:** Reviewed the previous strategic perspective plan and found that most of the events were organized and also it is noticed that few events which were not part of SPP were also organized.
- Item 2:** Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted  
**Resolution:** Appreciated the number of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted for the AY 2018-19 and the same as approved.
- Item 3:** To take the Performance Appraisals of Teaching and Non-Teaching Members  
**Resolution:** Decision taken to collect the filled in performance appraisals of teaching and non-teaching staff for this AY 2018-19.
- Item 4:** Preparation of annual report and conduct of Academic Administrative Audit  
**Resolution:** Decision taken to initiate to prepare the annual report and conduct of Academic Administrative Audit in all the departments under supervision of IQAC coordinator for the AY 2018-19 and the same as approved.
- Item 5:** Status of Internships for pre-final year students  
**Resolution:** Reviewed the status of internships provided to pre-final year students in various industries through training and placement cell and decided to continue the same in future.
- Item 6:** Status of Placement for pre-final year students and higher education  
**Resolution:** Reviewed the status of student placements & programs conducted for students to motivate towards higher education and also decided to continue the same in future.
- Item 7:** Output of Research and Consultancy Activities  
**Resolution:** Reviewed the research activities and appreciated the consultancy and research work carried out by all the departments, R&D Centre and inculcate to maintain the same in next academic year. Decision taken to sanction seed money for research activities.

**Item 8: ACTION TAKEN REPORT ON PREVIOUS MEETING AGENDA POINTS:**

The following is the action/status of the various agenda points which were discussed in the last IQAC Meeting held on 24<sup>th</sup> January 2019 with Minutes of meetings reference no. CMRCET/IQAC/AY2018-19/Minutes-3, dated: 25<sup>th</sup> Jan 2019.

Sl. No.	Points Discussed	Action Taken	Status
1	Reviewed the previous strategic perspective plan and implementation.	Implemented	Completed
2	Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities. It is also decided to provide rewards to the faculty publishing research articles in reputed journals and also refunds the publication charges from journal to encourage the faculty towards research paper publishing.	Organized	Completed
3	Decision taken to initiate and conduct the technical skill trainings to students for placements.	Organized	Completed
4	It is decided to introduce and conduct need based training for UG Students in all the departments of the institution.	Organized	Completed

5	First semester result analysis of the AY 2018-19 has been reviewed and it is suggested that remedial classes should be conducted.	Reviewed	Closed
6	It is decided to provide internships to pre-final year students in various industries through Training and placement cell. It is also suggested that T&P Cell should go ahead with MOAs/MOUs/Linkages.	Implemented	In Progress
7	It is decided to provide quality placements to pre-final year students in various MNCs/Companies/industries through Training and placement cell and also conduct awareness programs to educate the students for their higher education.	Implemented	In Progress
8	It is approved to conduct programmes on Start-ups and Incubation activities to all the students in all the departments of the institution.	Implemented	Completed
9	Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations and also these MOUs should result in internships to students.	Implemented	In Progress
10	Redressed the grievances received by the stake holders.	Redressed	Closed
11	It is decided to conduct the student satisfaction survey and the same has been approved.	Implemented	Completed

The chairman thanked all the members for their valuable suggestions. The meeting ended.



(Major. Dr .V. A. Narayana)  
**Chairman, IQAC**

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. IQAC Members



## IQAC MEETING HELD ON 26<sup>TH</sup> APRIL 2019 AT 2.00 PM

The following members were present:

S. No.	Member	Name	Designation	Signature
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent	<i>G. Reddy</i>
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	<i>S. Srisailam</i>
3	Chairman	Major Dr. V.A. Narayana	Principal	<i>V.A. Narayana</i>
4	Member Teacher	Dr. M. Sudhakar	Dean (P&D)	<i>M. Sudhakar</i>
5	Member Teacher	Dr. M. S. R. Murthy	Dean (R&D)	ABSENT
6	Member Teacher	Dr. B. Lokeshwar Rao	Dean (Academics)	<i>B. Lokeshwar Rao</i>
7	Member Teacher	Dr. K. Srinivasa Rao	Controller of Examinations	<i>K. Srinivasa Rao</i>
8	Member Teacher	Dr. K. Vijaya Kumar	HOD (CSE)	<i>K. Vijaya Kumar</i>
9	Member Teacher	Dr. A. Kotishwar	HOD (MBA)	<i>A. Kotishwar</i>
10	Member Teacher	Dr. P. Ravi Kumar	HOD (ME)	<i>P. Ravi Kumar</i>
11	Member Teacher	Dr. M. Suresh	Head (R&D)	<i>M. Suresh</i>
12	Member Teacher	Mr. P. Raveendrababu	Associate Professor (ECE)	<i>P. Raveendrababu</i>
13	Member Admin	Mr. V. Srinivas	Accounts Officer	<i>V. Srinivas</i>
14	Member Admin	Mr. A. Kiran Kumar	Administrative Officer	<i>A. Kiran Kumar</i>
15	Member Teacher	Mrs. S. Fatima Mary	Women Faculty	<i>S. Fatima Mary</i>
16	Member Alumni	Mr. M. Vedachary	Nominee	<i>M. Vedachary</i>
17	Member Alumni	Mr. Sai Pawan	Nominee	ABSENT
18	Member Industry	Mr. I. Arun Kumar	Nominee	ABSENT
19	Member Industry	Mr. T. Brahmananda Reddy	Nominee	<i>T. Brahmananda Reddy</i>
20	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee	<i>V. S. V. Krishna Mohan</i>
21	Member Local Community	Mr. Subba Reddy	Nominee	<i>Mr. Subba Reddy</i>
22	Member Student	Mr. T. Dhanunjai Kumar (16H51A0246)	Nominee	<i>T. Dhanunjai</i>
23	Member Student	Ms. P. Hemalatha (16H51A0447)	Nominee	<i>Hemalatha</i>
24	Coordinator	Prof. G. Devadasu	HOD (EEE)	<i>G. Devadasu</i>